

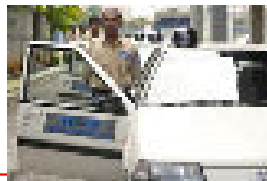
During the long holiday break, burglary and fire outbreak tend to increase. Most premises will be shut down for at least 1 week and during this time, burglars have plenty of time to plan their activities. SECOM offers you the following security tips:



- Keep your premises lighted up - especially the perimeter
- Keep all gates, doors, windows securely locked
- Do not keep cash or valuables - even if kept in safe the risk is high
- All laptops must be kept hidden and locked in a safe place
- Sensitive files and documents to be kept in a secured place
- Security guard is deployed for high risk customers
- To arm the alarm system (if you have one)
- To ensure the CCTV system is switched on with proper recording to last the period. Recording device should ideally be kept in a safe location
- To update CMS station on key holders names and contact numbers
- Do not keep valuable items outside the factory/warehouse
- Assign security patrolling from security provider
- Inform the police of the shutdown (however, they will not guarantee protection or patrolling)
- Ensure you have renewed your burglary and fire insurance

Security Patrolling

During Chinese New Year



SECOM is offering our customers a **TOTAL PEACE OF MIND** during this coming long festive holiday. We are offering regular security patrolling services to our customers. Our fleet of response cars will be on **24 hours** beat daily.

Period: **7 February 2008 (Thursday)** until **10 February 2008 (Sunday)**

Dateline for confirmation: **31 January 2008 (Thursday)**

We are charging our customers an extra fee of **RM50 plus 5% service tax per day for 2 response trips** and the **minimum period is 3 days**.

Temporary Guard Services



We can deploy **temporary guards** at your premises during this festive season. We have spare unarmed guards. Assignment is on first come first served basis since we have limited manpower to spare.

Charges: **RM25.00/man hour plus 5% Government Tax for minimum of 2 guards/day - 24 hours**

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If you are interested in the above services, kindly contact Miss Lee Tsui at **603-7846 7878 ext 206** or email her at leet@secom.com.my